

Executive Director's Report

1. Personnel

Mr. Lundwall updated the membership of recent staffing adjustments.

2. Enrollment/Staffing

Mr. Lundwall informed the membership that currently 115 students are enrolled with 5 potential referrals.

3. Program Update

Mr. Lundwall spoke about the success of the Extended School Year program that began in-person learning the week of July 22. Staff and parents have been very supportive of SWCEC's re-opening plans.

Mr. Lundwall informed the membership a Remote Learning Clinic program is beginning to provide one-hour sessions to students identified with a greater need during remote learning days.

4. Memorandum of Agreement

Mr. Lundwall presented the Memorandum of Agreement between SWCEC and SWCECA.

Mr. Friend made a motion to accept Memorandum of Agreement as presented.

Seconded by Dr. Goguen. The vote carried 9 – 0 – 2

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Dr. Kristine Nash	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Brett Kustigian	Abstained
Mr. Steven Lamarche	Abstained	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Greg Myers	Yes	Dr. Frank Tiano	Yes
Mrs. Amy McKinstry	Yes	Dr. Ruthann Goguen	Yes

Financial Operations Report

1. Mr. Love spoke about the financial health of SWCEC.

2. Tuition Day Rate Adjustment

Mr. Lundwall spoke of the need to adjust the daily tuition rates to reflect the 170-day school year as announced by Commissioner Riley. This proposed change will only be to the daily rate, leaving the annual tuition rate at the FY 2021 budget approved cost. If the daily tuition rate remains at 180, SWCEC could face a financial shortfall if districts use the daily rate and not the annualized tuition rate.

Mr. Lamarche made a motion to adjust the daily tuition rate to 170 days versus 180 days, keeping the annualized tuition rate that was approved in the FY 2021 budget.

Seconded by Mrs. McKinstry. The vote carried 11 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Dr. Kristine Nash	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Brett Kustigian	Yes
Mr. Steven Lamarche	Yes	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Greg Myers	Yes	Dr. Frank Tiano	Yes
Mrs. Amy McKinstry	Yes	Dr. Ruthann Goguen	Yes

3. Jane Malser Humanities Trust Grant

SWCEC was awarded the Janet Malser Humanities Trust Grant during the summer of 2020. This grant, used through the Career Development Program, is to provide community enrichment through learning. Mr. Lundwall asked the membership to accept this monetary grant.

Dr. Tencza made a motion accept the Jane Malser Humanities Trust Grant.
Seconded by Dr. Goguen. The vote carried 11 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Mrs. Amy McKinstry	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Brett Kustigian	Yes
Mr. Steven Lamarche	Yes	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Greg Myers	Yes	Dr. Frank Tiano	Yes

Adjournment

Mr. Friend made a motion to adjourn the meeting at 9:06am. The next general meeting will be at 8:30 on October 23, 2020, in the Auburn Public Schools Professional Development Room.

Documents Used at this Meeting

- ❖ Board Agenda
- ❖ Regular Session Minutes – September 18, 2020
- ❖ Personnel Report
- ❖ Enrollment Report
- ❖ Memorandum of Agreement
- ❖ Tuition Day Rate Adjustment
- ❖ Balance Sheet and Profit & Loss Sheet
- ❖ Janet Malser Grant

Minutes submitted by: Lena L. Travinski