



# Southern Worcester County Educational Collaborative

Post Office Box 517

Southbridge, Massachusetts 01550

Tel. (508) 764-8500 ~ Fax. (508) 764-2724

Visit us at: [www.swceec.org](http://www.swceec.org)

Administrative Offices

Dudley, MA 01571

## Board of Directors

### Meeting Minutes

February 25, 2021

SWCEC Board of Directors regular meeting commenced at 8:36 on February 25, 2021 through a Teams remote meeting, per Governor Baker's order suspending certain provisions of the open meeting law, G.L. c30a s20, by Dr. Haughey.

#### Present

Dr. Paul Haughey, Chair	Spencer East Brookfield Regional School District
Dr. Marilyn Tencza, Vice Chair	Leicester Public Schools
Mr. Steven Lamarche	Dudley Charlton Regional School District
Dr. James Cummings	Grafton Public Schools
Mr. Gregory Myers	Millbury Public Schools
Mr. Richard Lind	North Brookfield Public Schools
Ms. Amy McKinstry	Northbridge Public Schools
Dr. Jeffrey Villar	Southbridge Public Schools
Mr. Theodore Friend	Sutton Public Schools
Dr. Erin Nosek (8:49)	Tantasqua Regional Union 61 School District
Dr. Frank Tiano	Uxbridge Public Schools

#### Approval of Minutes

Mr. Lamarche made a motion to accept the minutes of the January 14, 2021 regular session.

Seconded by Dr. Tencza. The vote carried 10 – 0 – 0

#### Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Mr. Richard Lind	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Ms. Amy McKinstry	Yes
Mr. Steven Lamarche	Yes	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Gregory Myers	Yes	Dr. Frank Tiano	Yes

#### Executive Director's Report

##### 1. Personnel

Mr. Lundwall informed the membership that the Director of Finance & Operations interviews have concluded and he will be presenting the candidate for Board appointment at the March meeting. Mr.

Lundwall spoke about the other open positions, stating like most collaborative and school districts we are experience a smaller than average number of applicants. The positions have been open for a length of time and he is not anticipating filling them in this fiscal year.

2. Enrollment/Staffing

SWCEC had an enrollment of 114 students as of January 31, 2020, a loss of four enrollments since the January meeting. These loses were due to moves, transition back to districts and post-graduate terminations.

3. Program Update

Mr. Lundwall spoke about the informative professional development presented by Dr. Maureen Cohen, Engaging Students Through Student Agency and Project-Based Learning on January 15, 2021. Unlike in January, SWCEC did not take a remote learning week after the February vacation and experienced no issues. To date there have been 15 cases with no in school transmission. Mr. Lundwall informed the Board that SWCEC has received a letter from DESE stating that all FY 20 annual report requirements were met.

4. Massachusetts Collaborative Update

Mr. Lundwall informed the membership that the Board of Directors of EDCO recently voted to dissolve the Collaborative. This lengthy process should conclude by June 30, 2022. A brief discussion was held.

### **Financial Operations Report**

1. Mr. Love spoke about the financial health of SWCEC. The current deficit is due to lower than projected enrollment figures. The financial situation will continue to be monitored.
2. Mr. Love informed the Board that SWCEC has received a letter from DESE stating that all FY 20 audit requirements were met.

### **Adjournment**

Mr. Friend made a motion to adjourn the meeting at 8:58 am. The next general meeting will be at 8:30 on March 19, 2021, through the Teams platform.

### Documents Used at this Meeting

- ❖ Board Agenda
- ❖ Regular Session Minutes January 14, 2020
- ❖ DESE Audit Report letter
- ❖ DESE Annual Report letter
- ❖ Balance Sheet and Profit & Loss Sheet
- ❖ Personnel Report
- ❖ Enrollment Reports

Minutes submitted by: Lena L. Travinski