



Southern Worcester County Educational Collaborative

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Administrative Offices

Dudley, MA 01571

Board of Directors

Meeting Minutes

January 14, 2021

SWCEC Board of Directors regular meeting commenced at 8:45 on January 14, 2021 through a teams remote meeting, per Governor Baker's order suspending certain provisions of the open meeting law, G.L. c30a s20, by Dr. Haughey.

Present

Dr. Paul Haughey, Chair	Spencer East Brookfield Regional School District
Dr. Marilyn Tencza, Vice Chair	Leicester Public Schools
Dr. Casey Handfield (8:47)	Auburn Public Schools
Mr. Steven Lamarche	Dudley Charlton Regional School District
Dr. James Cummings	Grafton Public Schools
Mr. Gregory Myers	Millbury Public Schools
Mr. Richard Lind	North Brookfield Public Schools
Dr. Kristine Nash	Oxford Public Schools
Dr. Brett Kustigian (8:58 exit)	Quaboag Regional School District
Mr. Theodore Friend	Sutton Public Schools
Dr. Ruthann Goguen (8:56)	Webster Public Schools

Approval of Minutes

Dr. Kustigian made a motion to accept the minutes of the December 11, 2021 regular session.

Seconded by Dr. Tencza. The vote carried 8 – 0 – 1

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Mr. Richard Lind	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Kristine Nash	Yes
Mr. Steven Lamarche	Abstained	Dr. Brett Kustigian	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Gregory Myers	Yes		

Executive Director's Report

1. Personnel

Mr. Lundwall informed the membership that the Director of Finance & Operations position will be posted, with a search committee convening for interviews in the beginning of February.

2. Enrollment/Staffing
SWCEC had an enrollment of 118 students as of December 31, 2020, which aligns with 2019-2020 enrollment figures.

3. Program Update
Mr. Lundwall informed the membership that SWCEC will be hosting Dr. Maureen Cohen, presenting Engaging Students Through Student Agency and Project-Based Learning on January 15, 2021 Professional Development. SWCEC’s Nurse Leader has processed 15 BinaxNow rapid test currently. Staff and students are very receptive to this procedure.

4. 2nd Quarter Report
Mr. Lundwall presented the 2nd quarter report for SWCEC FY 2021 for board approval.

Mr. Friend made a motion to approve the presented 2nd Quarter report for the FY 2021.
Seconded by Mr. Myers. The vote carried 11 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Mr. Richard Lind	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Kristine Nash	Yes
Dr. Casey Handfield	Yes	Dr. Brett Kustigian	Yes
Mr. Steven Lamarche	Yes	Mr. Theodore Friend	Yes
Dr. James Cummings	Yes	Dr. Ruthann Goguen	Yes
Mr. Gregory Myers	Yes		

Financial Operations Report

1. Mr. Love spoke about the financial health of SWCEC. Enrollment is down significantly from what was budgeted for the year resulting in the current deficit. The financial situation will continued to be monitored.
2. Mr. Love asked the board to agree to extend the current lease with B&G Realty for the 185 Southbridge Road Campus. The extension will increase over the two year extension by 1.5 percent.

Mr. Lamarche made a motion to approve the extension of the 185 Southbridge Road lease through G&B Realty.
Seconded by Dr. Goguen. The vote carried 10 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Mr. Gregory Myers	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Mr. Richard Lind	Yes
Dr. Casey Handfield	Yes	Dr. Kristine Nash	Yes
Mr. Steven Lamarche	Yes	Mr. Theodore Friend	Yes
Dr. James Cummings	Yes	Dr. Ruthann Goguen	Yes

Dr. Tencza made a motion to move into Executive Session and not return to Regular Session at its conclusion.
Seconded by Dr. Nash. The vote carried 10 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Mr. Gregory Myers	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Mr. Richard Lind	Yes
Dr. Casey Handfield	Yes	Dr. Kristine Nash	Yes
Mr. Steven Lamarche	Yes	Mr. Theodore Friend	Yes
Dr. James Cummings	Yes	Dr. Ruthann Goguen	Yes

Adjournment

Mr. Friend made a motion to adjourn the meeting at 9:18 am. The next general meeting will be at 8:30 on February 25, 2021, through a zoom meeting.

Documents Used at this Meeting

- ❖ Board Agenda
- ❖ 2nd Quarter Report
- ❖ Balance Sheet and Profit & Loss Sheet
- ❖ Regular Session Minutes December 11, 2020
- ❖ Personnel Report
- ❖ Enrollment Reports

Minutes submitted by: Lena L. Travinski