



Southern Worcester County Educational Collaborative

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Administrative Offices

Dudley, MA 01571

Board of Directors

Meeting Minutes

December 17, 2021

SWCEC Board of Directors regular meeting commenced at 8:35am on December 17, 2021 through Teams remote meeting, per Governor Baker's order suspending certain provisions of the open meeting law, G.L. c30a s20, by Dr. Haughey.

Present

Dr. Paul Haughey, Chair	Spencer East Brookfield Regional School District
Dr. James Cummings	Grafton Public Schools
Mr. Gregory Myers	Millbury Public Schools
Ms. Mary Jane Rickson	North Brookfield Public Schools
Ms. Amy McKinstry	Northbridge Public Schools
Dr. Brett Kustigian (8:42am)	Quaboag Regional School District
Mr. Theodore Friend (8:42am)	Sutton Public Schools
Dr. Erin Nosek	Tantasqua/Union 61 Regional School District
Dr. Patrick Dillon	Uxbridge Public Schools
Dr. Ruthann Goguen	Webster Public Schools

Approval of Minutes

Dr. Nosek made a motion to accept the minutes of November 19, 2021, regular session. Seconded by Dr. Cummings. The vote carried 7 – 0 – 1

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Mrs. Amy McKinstry	Yes
Dr. James Cummings	Yes	Dr. Erin Nosek	Yes
Mr. Gregory Myers	Yes	Dr. Patrick Dillon	Yes
Ms. Mary Jane Rickson	Abstained	Dr. Ruthann Goguen	Yes

Executive Director's Report

1. Personnel

Executive Director Lundwall spoke of the positions filled and positions currently open.

2. Enrollment/Staffing

3. As of November 30th, SWCEC has 126 enrolled students, up 6 students from October 31st.
4. Program Update
Executive Director Lundwall spoke on the Professional Day being held January 14th and SWCEC's interest in purchasing the Threat Assessment Module.
5. Strategic Planning Committee
Executive Director Lundwall is pleased with the progress of the initial first meetings. The committee will be digging deeper into the vision and mission of the Collaborative starting in January.

Finance Operation Report

Mrs. Travinski spoke about the financial health of SWCEC. Enrollment is up from what was budgeted, and the deficit gap is closing. SWCEC received \$76k from ESSA funds and has received approval for \$200k from the Fund Code 437 Grant.

Adjournment

Mr. Friend made a motion to adjourn the meeting at 9:07am. Seconded by Dr. Nosek. The vote carried 10-0-0. The next general meeting will be at 8:30am on January 21, 2022.

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Dr. Brett Kustigian	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Gregory Myers	Yes	Dr. Erin Nosek	Yes
Ms. Mary Jane Rickson	Yes	Dr. Patrick Dillon	Yes
Mrs. Amy McKinstry	Yes	Dr. Ruthann Goguen	Yes

Documents Used at this Meeting

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|---|---|
| ❖ Board Agenda | ❖ Enrollment Report |
| ❖ Regular Session Minutes November 19, 2021 | ❖ Balance Sheet and Profit & Loss Sheet |
| ❖ Personnel Report | |

Minutes submitted by: Christine Fadden