



Southern Worcester County Educational Collaborative

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Administrative Offices

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Board of Directors

Meeting Minutes

February 17, 2023

SWCEC (SOUTHERN WORCESTER COUNTY EDUCATIONAL COLLABORATIVE) Board of Directors regular meeting commenced at 8:31am on February 17, 2023, in the Auburn Public Schools Superintendent's office hosted by Dr. Chamberland.

Present

Dr. Brett Kustigian, Chairman	Leicester Public Schools
Ms. Deborah Boyd, Vice Chairman	Tantasqua/Union 61 Regional School District
Dr. Michael Baldassare	Uxbridge Public Schools
Ms. Maureen Binienda	Quaboag Regional School District
Dr. Elizabeth Chamberland	Auburn Public Schools
Dr. Ruthann Goguen	Webster Public Schools
Dr. Paul Haughey	Spencer East Brookfield Regional School District
Mr. Michael Lucas	Oxford Public Schools
Mr. Steven Lamarche	Dudley Charlton Regional School District
Dr. Gregory Myers (8:32am)	Millbury Public Schools
Mr. Timothy McCormick	North Brookfield Public Schools
Dr. Kimberly Roberts-Morandi	Sutton Public Schools

Approval of Minutes

Dr. Haughey made a motion to accept the minutes of December 16, 2022. Seconded by Dr Roberts-Morandi. The vote was carried 12-0-0.

Executive Director's Report

1. Personnel

Mr. Lundwall informed the membership that there are still quite a few job openings. The Collaborative's Teacher of the Visually Impaired position is still vacant with no applicants to date. A conversation was held regarding the difficulty of hiring Related Service Providers due to the limited number of those qualified for the position and non-competitive salaries with private industries.

2. Enrollment

As of the end of January, SWCEC is at 118 enrolled students.

3. Program Update

DESE visited the Collaborative on January 27th for the Mid Cycle CPR review. We were informed that SWCEC passed and should expect to receive the written report in 45 days.

January's professional development day continued on the topic of Diversity, Equity and Inclusion. The morning started with staff presenting on the work they have done to date in their Professional Learning Community groups.

A draft of the Strategic Plan is in its final stages and will be shared soon.

Mr. Lundwall inquired with the membership if there would interest in sending representatives from the districts to a Threat Assessment Training. Additional details will be sent.

4. FY2023 2nd Quarter Report

Quarterly report was presented by Mr. Lundwall highlighting the addition of SPOT (Speech & OT) programming at the Elementary school.

Dr. Haughey made a motion to approve the Quarterly report as presented. Seconded by Dr. Chamberland. The vote was carried 12-0-0.

Dr. Haughey reminded the board that the report needs to be put on their School Committee's agenda and read into the minutes, information purposes only.

5. FY24 Calendar

Mr. Lamarche made the motion to approve the FY24 Calendar. Dr. Haughey seconded the motion. The vote carried 12-0-0.

Financial Operation Report

Ms. Travinski spoke about the financial health of SWCEC. Grow Elementary school enrollment is over the budgeted number while Middle High is diligently working bringing additional students onboard.

FY24 budget preparation is in full swing and a presentation to the Finance Committee will be next. Good news, health insurance rates while originally were expecting to be 10% are now coming in at 6%.

Dr. Kustigian congratulated Dr Goguen on her retirement and thanked her for her service. Her last day as Superintendent of Webster is March 3rd.

Adjournment

Dr. Haughey made a motion to adjourn at 8:56am. Seconded by Mr. Larmarche. The vote was carried 12-0-0.

Documents Used at this Meeting

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| ❖ Board Agenda | ❖ Student Enrollment 1/30/2023 |
| ❖ Regular Session Minutes December 16, 2022 | ❖ Staffing Report |
| ❖ Personnel Report | ❖ FY23 2 nd Quarter Report |
| ❖ Enrollment Report | ❖ FY24 School Calendar |
| ❖ Balance Sheet and Profit & Loss Sheet | |

amMinutes submitted by: Christine Fadden