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Southern Worcester County Educational Collaborative

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Board of Directors

Meeting Minutes
March 17, 2023

SWCEC (SOUTHERN WORCESTER COUNTY EDUCATIONAL COLLABORATIVE) Board of Directors regular meeting commenced at 8:34 am on March 17, 2023, in the Auburn Public Schools Superintendent's office hosted by Dr. Chamberland.

Present

Dr. Brett Kustigian, Chairman	Leicester Public Schools
Ms. Deborah Boyd, Vice Chairman	Tantasqua/Union 61 Regional School District
Dr. Michael Baldassare	Uxbridge Public Schools
Ms. Maureen Binienda	Quaboag Regional School District
Dr. Elizabeth Chamberland	Auburn Public Schools
Dr. James Cummings	Grafton Public Schools
Dr. Paul Haughey	Spencer East Brookfield Regional School District
Mr. Steven Lamarche	Dudley Charlton Regional School District
Mr. Timothy McCormick	North Brookfield Public Schools
Ms. Amy McKinstry	Northbridge Public Schools
Dr. Kimberly Roberts-Morandi	Sutton Public Schools
Ms. Monique Pierangeli	Webster Public Schools

Board Update

Dr. Kustigian congratulated and welcomed Ms. Monique Pierangeli as the new superintendent of Webster Public Schools.

Approval of Minutes

Mr. Lamarche made a motion to accept the minutes of February 17, 2023. Seconded by Dr Haughey. The vote was carried 10-0-2.

Financial Operation Report

1. FY24 Budget Presentation

Ms. Travinski presented a budget with a 5% increase in tuition and a restructuring of the Specialized Developmental program.

Ms. Boyd made a motion to approve the budget as presented. Seconded by Dr Haughey.

Mr. Lamarche asked if there was consideration given to increasing the non-member rates another 1% over the member rates percentage increase.

Ms. Boyd revised her motion to approve the FY24 budget with a 5% tuition increase to members and a 6% tuition increase to non-member districts. Seconded by Mr. Lamarche. The vote was carried with 8-3-1.

Dr. Roberts-Morandi asked Executive Director Lundwall to visit the districts before the end of the year to review district needs and working with Collaborative.

2. FY 2023 Balance Sheet & Operation Statement

Ms. Travinski reminded the board that the accrued wages of \$265,000 in not reflected in financial statements. Even with enrollment numbers being lower than budgeted, the Collaborative is looking to be slightly ahead of budget for year end.

3. DESE SWCEC FY22 Audit Letter.

Ms. Travinski shared that the Collaborative satisfied all requirements on the audit report.

Executive Director's Report

1. Personnel

Mr. Lundwall informed the membership that there are still teaching positions open. Collaborative has started the hiring process for anticipated open positions for next school year.

2. Enrollment

As of the end of February SWCEC is at 119 enrolled students. Ongoing conversations are occurring with principals to ensure students are enrolled in anticipation of openings with 2023 graduates.

3. Program Update

As of September 2023, the de-escalation program will be shifting from ANV to Safety Care.

4. DESE FY22 Annual Compliance Letter

The Collaborative's FY 22 Annual report was found to be compliant and approved.

5. Strategic Plan Presentation

Mr. Lundwall explained that the strategic plan being presented targets 3 goals areas; student outcome, professional development product and marketing and community outreach. The document will be used by both administration and staff.

Mr. Lamarche made the motion to approve the Strategic Plan. Ms. Binienda seconded the motion. The vote carried 12-0-0.

Other Business

Dr. Baldassare invited the board to join the efforts being made with Project Bread to continue to fund breakfast and lunch next year. He explained they need more voices to share that feeding kids is a learning issue and should not matter what their social economic issue is. Anyone interested can email him directly.

Next board meeting on April 14th will be moved to 2pm.

Adjournment

Dr. Haughey made a motion to adjourn at 9:25 am. Seconded by Ms. Binienda. The vote was carried 12-0-0.

Documents Used at this Meeting.

- ❖ Board Agenda
- ❖ Regular Session Minutes February 17, 2023
- ❖ Personnel Report
- ❖ Enrollment Report
- ❖ Balance Sheet and Profit & Loss Sheet
- ❖ FY24 Budget Presentation
- ❖ Student Enrollment 2/28/2023
- ❖ Staffing Report
- ❖ Strategic Plan 2023 – 2026
- ❖ FY22 SWCEC Annual Report Memo
- ❖ FY22 SWCEC Audit Memo

Board Minutes submitted by: Christine Fadden