



Administrative Offices
Dudley, MA 01571

Southern Worcester County Educational Collaborative

Post Office Box 517
Southbridge, Massachusetts 01550
Tel. (508) 764-8500 ~ Fax. (508) 764-2724
Visit us at: www.swceec.org

Board of Directors

Meeting Minutes
April 14, 2023

SWCEC (SOUTHERN WORCESTER COUNTY EDUCATIONAL COLLABORATIVE) Board of Directors regular meeting commenced at 2:04PM on April 14th, 2023, in the Auburn Public Schools Superintendent's office hosted by Dr. Chamberland.

Present

Dr. Brett Kustigian, Chairman	Leicester Public Schools
Ms. Deborah Boyd, Vice Chairman	Tantasqua/Union 61 Regional School District
Dr. Elizabeth Chamberland	Auburn Public Schools
Mr. Steven Lamarche	Dudley Charlton Regional School District
Dr. Gregory Myers	Millbury Public Schools
Mr. Timothy McCormick	North Brookfield Public Schools
Mr. Michael Lucas	Oxford Public Schools
Dr. Kimberly Roberts-Morandi (2:13pm)	Sutton Public Schools
Ms. Monique Pierangeli	Webster Public Schools

Approval of Minutes

Dr. Myers made a motion to accept the minutes of March 17, 2023, 2023. Seconded by Ms. Boyd. The vote was carried 8-0-0.

Executive Director's Report

1. Personnel

Mr. Lundwall shared that the Facilities Supervisor resigned. There are a couple of leads with interviews happening shortly.

The Teacher of Visually impaired remains open. Director of Special Services, Dennis Todd, is looking at districts to determine needs going forward.

2. Enrollment

SWCEC's rate of referrals remains at the same pace as last year, current enrollment is steady at 119.

Mr. Lundwall inquired about the current need of districts. More than one district mentioned they would be interested in an in-house program that would help support their long-term suspensions.

Mr. Lundwall & Ms. Travinski are continuing to meet with superintendents in their districts.

3. Program Update

Eight students are graduating for SWCEC this year on May 31st at the Sturbridge Host. The Districts with students include Dudley Charlton RSD, Tantasqua RSD, Leicester, Northbridge and Southbridge. Mr. Lucas asked that a calendar invitation to the superintendents be sent.

SWCEC's Specialize Developmental students are again participating in Special Olympics on May 19th in Leicester.

The Collaborative Program review mid cycle DESE report came back with no errors of corrective action. The next review will not be for three years.

Auburn Elks gave the GCDP program a grant for \$1500 to purchase additional lawn equipment. At their next meeting they are considering SWCEC for funding for the Elementary playground.

4. Board Meeting FY24 Calendar

Ms. Boyd made a motion to accept the FY24 Board Meeting calendar. Seconded by D. Meyers. The vote carried 8-0-0.

Dr. Meyers asked that the calendar invitation be sent out to all board meetings in advance.

Financial Operation Report

1. FY 2023 Balance Sheet & Operation Statement

Ms. Travinski reminded the board that the accrued wages are not reflected in financial statements. Collaborative billed out 1.79 million for Q4 tuition, slightly more than estimation.

2. Grants Received for Elementary School Playground

The Elementary School landlord E& M Realtors donated \$10,000 to the purchase of playground equipment. The Tri- County Exchange Club donated \$1,000 to the new playground.

Dr. Meyers made the motion to accept the E&M Realtors donation of \$10,000 and The Tri-County Exchange club donation of \$1000. Seconded by Dr. Chamberland. The vote carried 8-0-0

SWCEC Executive Director Evaluation

The Chairman thanked the board for providing feedback to the Executive Director's evaluation. Overall, it was felt that the Executive Director Lundwall was doing a really good job. Things are running smoothly. The Board expressed their thanks.

Dr. Meyers asked that next year Mr. Lundwall to showcase his evidence towards meeting the goals at each board meeting. Dr. Robers-Morandi shared she uses a live document to update her evidence and it is shared with her Schools Committee members.

Ms. Boyd stated that the Executive Directors' contract renewal will be discussed at the May Board meeting.

Mr. Larmarche made a motion to accept the Executive Director Evaluation. Seconded by Dr. Meyers. The vote carried 9-0-0.

Adjournment

Dr. Chamberlain made a motion to adjourn at 2:30 pm. Seconded by Ms. Boyd. The vote was carried 9-0-0.

Documents Used at this Meeting.

- ❖ Board Agenda
- ❖ Regular Session Minutes March 17, 2023
- ❖ Personnel Report
- ❖ Enrollment Report
- ❖ FY23 Executive Director Evaluation Summary
- ❖ Balance Sheet and Profit & Loss Sheet
- ❖ Student Enrollment 3/31/2023
- ❖ SWCEC Board Meeting Dates 23-24

Board Minutes submitted by: Christine Fadden