



Southern Worcester County Educational Collaborative

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Administrative Offices

Dudley, MA 01571

Board of Directors

Meeting Minutes

April 29, 2021

SWCEC Board of Directors regular meeting commenced at 8:34 on April 29, 2021 through Teams remote meeting, per Governor Baker's order suspending certain provisions of the open meeting law, G.L. c30a s20, by Dr. Haughey.

Present

Dr. Paul Haughey, Chair	Spencer East Brookfield Regional School District
Dr. Marilyn Tencza, Vice Chair	Leicester Public Schools
Dr. Casey Handfield	Auburn Public Schools
Mr. Steven Lamarche	Dudley Charlton Regional School District
Dr. James Cummings	Grafton Public Schools
Mr. Gregory Myers	Millbury Public Schools
Mr. Richard Lind	North Brookfield Public Schools
Ms. Amy McKinstry	Northbridge Public Schools
Dr. Kristine Nash	Oxford Public Schools
Dr. Brett Kustigian	Quaboag Regional School District
Dr. Jeffrey Villar	Southbridge Public Schools
Mr. Theodore Friend	Sutton Public Schools
Dr. Erin Nosek	Tantasqua/Union 61 Regional School District
Dr. Ruthann Goguen	Webster Public Schools

Approval of Minutes

Dr. Tencza made a motion to accept the minutes of the March 19, 2021 regular session. Seconded by Dr. Nash. The vote carried 14 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Ms. Amy McKinstry	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Kristine Nash	Yes
Dr. Casey Handfield	Yes	Dr. Brett Kustigian	Yes
Mr. Steven Lamarche	Yes	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Gregory Myers	Yes	Dr. Erin Nosek	Yes
Mr. Richard Lind	Yes	Dr. Ruthann Goguen	Yes

Executive Director's Report

1. Personnel

Mr. Lundwall informed the membership hiring remains slow as applicants are few.

2. Enrollment/Staffing

As of March 31, SWCEC had 119 enrolled students. As of the meeting day, enrollment has increased to 121.

3. Program Update

2021 Graduation will be held on June 8 and invitations will be forthcoming.

A Retirement gathering is being planned to celebrate those that retired at the end of the prior school year as well as this year's retiree.

4. 2021-2022 School Calendar

Mr. Lundwall presented the 2021-2022 School Calendar for the Board to review and approve. A belief discussion regarding Juneteenth was held.

Mr. Lamarche made a motion to approve the 2021-2022 SWCEC School Calendar.

Seconded by Dr. Nosek. The vote carried 14 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Ms. Amy McKinstry	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Kristine Nash	Yes
Dr. Casey Handfield	Yes	Dr. Brett Kustigian	Yes
Mr. Steven Lamarche	Yes	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Gregory Myers	Yes	Dr. Erin Nosek	Yes
Mr. Richard Lind	Yes	Dr. Ruthann Goguen	Yes

5. Third Quarter Report

Mr. Lundwall presented the SWCEC third quarter report, highlighting some great activities and initiatives that have occurred.

Dr. Tencza made a motion to accept the third quarter report as presented.

Seconded by Dr. Cummings. The vote carried 14 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Ms. Amy McKinstry	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Kristine Nash	Yes
Dr. Casey Handfield	Yes	Dr. Brett Kustigian	Yes
Mr. Steven Lamarche	Yes	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Gregory Myers	Yes	Dr. Erin Nosek	Yes
Mr. Richard Lind	Yes	Dr. Ruthann Goguen	Yes

6. SWCEC MOA with SWCECA

Mr. Lundwall presented for the Boards review the agreement reached through negotiations with SWCECA. A brief discussion was held regarding specific items in the document.

Mr. Lamarche made a motion to approve the 2021-2022 Memorandum of Agreement between SWCEC and SWCECA.

Seconded by Dr. Cummings. The vote carried 14 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Ms. Amy McKinstry	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Kristine Nash	Yes
Dr. Casey Handfield	Yes	Dr. Brett Kustigian	Yes
Mr. Steven Lamarche	Yes	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Gregory Myers	Yes	Dr. Erin Nosek	Yes
Mr. Richard Lind	Yes	Dr. Ruthann Goguen	Yes

Financial Operations Report

1. Mr. Love spoke about the financial health of SWCEC. Enrollment is down significantly from what was budgeted for the year resulting in a deficit currently. Mr. Love will continue to monitor the finances.
2. FY 2022 Budget Presentation
Mr. Love asked the membership if there were any follow-up questions from the \$7,750,784 budget presentation at the March 19, 2021 meeting.

Dr. Tencza made a motion to approve the FY 2022 \$7,750,784 Budget.

Seconded by Dr. Handfield. The vote carried 14 – 0 – 0

Roll Call Vote

Dr. Paul Haughey, Chair	Yes	Ms. Amy McKinstry	Yes
Dr. Marilyn Tencza, Vice Chair	Yes	Dr. Kristine Nash	Yes
Dr. Casey Handfield	Yes	Dr. Brett Kustigian	Yes
Mr. Steven Lamarche	Yes	Dr. Jeffrey Villar	Yes
Dr. James Cummings	Yes	Mr. Theodore Friend	Yes
Mr. Gregory Myers	Yes	Dr. Erin Nosek	Yes
Mr. Richard Lind	Yes	Dr. Ruthann Goguen	Yes

Dr. Tencza briefly spoke to that Board of Directors about a current situation the Leicester Public School system is facing with their elementary building. Dr. Tencza asked that if anyone was able to provide support, ideas or suggestion on ways the district could address the circumstance it would be greatly appreciated.

Adjournment

Mr. Friend made a motion to adjourn the meeting at 9:16 am. The next general meeting will be at 8:30 on May 21, 2021, through a Teams meeting.

Documents Used at this Meeting

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| ❖ Board Agenda | ❖ Third Quarter Report |
| ❖ Regular Session Minutes March 19, 2021 | ❖ Memorandum of Agreement |
| ❖ Personnel Report | ❖ Balance Sheet and Profit & Loss Sheet |
| ❖ Enrollment Reports | ❖ FY 2022 Budget Presentation |
| ❖ 2021-2022 School Calendar | |

Minutes submitted by: Lena L. Travinski