



Southern Worcester County Educational Collaborative

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Administrative Offices

Dudley, MA 01571

Board of Directors

Meeting Minutes

May 19, 2023

SWCEC (SOUTHERN WORCESTER COUNTY EDUCATIONAL COLLABORATIVE) Board of Directors regular meeting commenced at 8:30AM on May 19, 2023, virtually via Microsoft TEAMS.

Present

Ms. Deborah Boyd, Vice Chairman	Tantasqua/Union 61 Regional School District
Dr. Elizabeth Chamberland	Auburn Public Schools
Mr. James Cummings	Grafton Public Schools
Dr. Gregory Myers	Millbury Public Schools
Mr. Timothy McCormick	North Brookfield Public Schools
Mrs. Amy McKinstry	Northbridge Public Schools
Ms. Maureen Binienda	Quaboag Regional School District
Dr. Paul Haughey	Spencer East Brookfield Regional School District
Dr. Kimberly Roberts-Morandi	Sutton Public Schools
Dr. Michael Baldassare	Uxbridge Public Schools

Executive Session

A roll call vote was taken at 8:32AM to enter immediately into Executive Session according to M.G.L. Chapter 30A, Section 21, to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

Roll Call Vote

Ms. Deborah Boyd, Vice Chairman	Yes
Dr. Elizabeth Chamberland	Yes
Mr. James Cummings	Yes
Dr. Gregory Myers	Yes
Mr. Timothy McCormick	Yes
Mrs. Amy McKinstry	Yes
Ms. Maureen Binienda	Yes
Dr. Paul Haughey	Yes
Dr. Kimberly Roberts-Morandi	Yes
Dr. Michael Baldassare	Yes

A motion was made by Dr. Roberts-Morandi to end executive session and reenter regular session at 8:37AM. Seconded by Dr. Myers. The motion carried 10-0-0.

Executive Director Contract

A motion was made by Dr. Roberts-Morandi, to ratify the Executive Director Contract. Seconded by Dr. Myers. The motion carried 10-0-0.

Approval of Minutes

Dr. Haughey made a motion to accept the minutes of April 14, 2023. Seconded by Dr. Chamberland. The motion was carried 10-0-0.

Executive Director's Report

1. Personnel

Mr. Lundwall shared the Collaborative is moving in a favorable position to hire a Facilities Supervisor, Developmental Teacher and Teacher of Visually Impaired. The Permanent Substitute Teacher position has been filled.

2. Enrollment

SWCEC's enrollment is steady at 118.

3. Program Update

Mr. Lundwall and Mrs. Travinski continue to meet with Superintendents and Special Services Directors on how the Collaborative can support the district.

Graduation is scheduled for May 31st at the Sturbridge Host Center. Representative Tom Smola is scheduled to speak.

4. Q3 Quarterly Report

Dr. Haughey made a motion to accept the F2023 Q3 Quarterly Report. Seconded by Dr. Cummings. The motion carried 10-0-0.

5. Donations & Grants

Cornerstone bank donated \$1000 to the Grow Elementary School playground project. The playground components are scheduled to arrive at the end of June. Construction is planned for a weekend in early July.

Dr. Roberts-Morandi made a motion to accept the Cornerstone Bank donation of \$1,000. Seconded by Dr. Chamberland. The motion carried 10-0-0.

Financial Operation Report

1. FY 2023 Balance Sheet & Operation Statement

Mrs. Travinski reminded the board that the accrued wages are not reflected in financial statements. Expenses are down and income is up \$125,000. The Collaborative can keep \$2 million in reserves.

2. OPEB

The OBEB current balance is \$625,000. The Collaborative's liability is over 4 million dollars.

Dr. Haughey made a motion to move \$100,000 to the OPEB trust account. Seconded by Dr. Chamberland. The motion carried 10-0-0.

Dr. Haughey made a motion to move surplus over the allowed 25% into OBEB. Seconded by Dr. Cummings. The motion carried 10-0-0.

Adjournment

Dr. Haughey made a motion to adjourn at 8:53AM. Seconded by Dr. Cummings. The vote was carried 10-0-0.

Documents Used at this Meeting.

- ❖ Board Agenda
- ❖ Regular Session Minutes April 14, 2023
- ❖ Personnel Report
- ❖ Enrollment Report
- ❖ Executive Director Contract 2023_2026
- ❖ Balance Sheet and Profit & Loss Sheet
- ❖ Student Enrollment 4/30/2023
- ❖ FY2023 Q3 Quarterly Report

Board Minutes submitted by: Christine Fadden